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NSI
A DIVISION OF
WEST BEND
A MUTUAL INSURANCE COMPANY™

Vacant Property Questionnaire
(Attach to an Acord Application)

Policy Number:

Applicant's name _____

Address _____
Street City State Zip

Applicant's website address_____ Contact's email address _____

1) How long has the property been vacant? _____
2) Is there a pending offer of purchase or lease? ☐Yes ☐No
3) Have there been two or more majority tenants* in the past 5 years? ☐Yes ☐No
   *Tenant occupying 50% or more of the total rentable space.
4) What are the future plans for the vacant building (i.e. sell, rent, renovate, demolish, etc.)?
   Please attach a copy of the applicant's written plans.
   _____
5) What is the market value of the vacant building? $_____
6) What was the purchase price of the vacant building? $_____
7) How long has the applicant owned the vacant building? _____Months_____Years
8) What has been the occupancy of the building for the past 3 years? _____
   _____
9) What type of contents, if any, are being stored in the building?
   _____
10) What type of security is being provided for the vacant property? _____
11) Who is responsible for looking after the property? How often do they check on the property? _____
    _____
12) What arrangements have been made to maintain the property and attend to the grounds of the building?
    _____
13) Have utilities (electricity, gas, water, telephone) been left in service? ☐Yes ☐No
14) Will HVAC remain on during the vacancy? ☐Yes ☐No
15) Is the building sprinklered? If so, is the sprinkler system active? _____
    _____
16) If the property is listed for sale, please provide the realtor web listing address: _____

The information I have provided is true and accurate to the best of my knowledge. I have not willfully concealed or misrepresented any material fact(s) or information. I understand completion of this questionnaire does not compel the company to provide coverage.

_____ _____
Applicant's Signature Date

_____ _____ _____
Agent's Signature Agency Name Date

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